

ACCESS-ANDREWS CONSULTING

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September 26, 2008

Eric Brown, Executive Director
Housing Authority of the City of
Annapolis
1217 Madison Street
Annapolis, Maryland 21403

SUBJECT: Accessibility Training – September 25, 2008

Dear Eric:

I am pleased to report to you, per the enclosed originals of the subject training evaluations by attendees, that the training received over 90% ratings of the highest category on the form: “Strongly Agree” with the 11 evaluation questions asked. None were below the above average category, “Agree.”

There were a total of 20 attendees and the evaluation forms included remarks such as:

“Excellent learning and reference materials...”

“Mr. Andrews is very knowledgeable and dedicated.”

“I highly recommend this course to any contractor”

Thanks again for the opportunity to be of assistance to you and your staff and I look forward to working with you and the housing authority in the future.

Sincerely,
Access- Andrews Consulting

Jim Andrews, CPM®, PHM

cc: Lynn Happel
Enclosures: Invoice
Evaluation Forms